



**St George Neighbourhood Partnership
Tuesday 25th June 2013**

Report of: Abdul Razak Dahir – Area Co-ordinator,
Neighbourhoods & City Development Directory

Title: Wellbeing Report

Contact Telephone Number: 0117 9036409

RECOMMENDATION

1. Note financial report for 2013/14
2. Note amount committed by the Neighbourhood Committee but not yet paid.
3. The Neighbourhood Committee (NC) is asked to note applications supported from contingency (listed in part 3)
4. Note the Wellbeing Panel Summary Appraisal Sheets.
5. The Neighbourhood Committee is asked to approve the subgroup member's recommendation.
6. The Neighbourhood Committee (NC) is asked to approve wellbeing applications received since March 2013 (listed in part 6).

Part 2: Amount Committed by the NC but not paid yet

Amount committed by the Neighbourhood Committee but not yet paid:

NP Date	Name of Group	Brief Description	Amount Requested £	Balance £
Carry forward from 2012/13				£10,107.50
11/09/12	BCC and Meadowvale CA	We would like to commission an independent firm of architects to review the possible options for the future use and development of Meadow Vale Community Centre.	£5,000	£5,107.50
16/04/13	St Aidan with St George Church	St George Community Fair is an annual community based event organised by the group.	£405	£4,702.50
16/04/13	Wesley Memorial Methodist	Wesley Memorial Methodist is looking to improve the facilities available at the Church. The group will use this money to replace their current wooden trestle tables with Gopak folding tables.	£1,000	£3,702.50
16/04/13	Redfest	Redfest is aiming to build on last year's successful Redfest event the group organised.	£2,640	£1,062.50
16/04/13	St George Pre School	The preschool would like to improve the outside play area making it accessible all year round.	£3,330.91	(£2,268.41)
16/04/13	Church Road Action Group	The aim of the group is to work together to improve the look and feel of the area. The money will be used to pay for hanging baskets for 5 lampposts at the junction of Church Rd and Blackswarth Rd.	£1,260	(£3,528.41)
Total amount committed			£13,635.91	
Total				(£3,528.41)

Amount available £16,471.59

Part 3: The NC is asked to note applications supported from contingency

1. In June 2010, the partnership agreed to process applications under £1,000, which require an urgent response (i.e. before the next SGNP meeting), via an “exceptional circumstance” process. This involves councillors being asked via email whether they would approve the grant and allows the SGNP to react quickly to support needs that have to be met between SGNP meetings.
2. The projects shown below have been supported during the last quarter using this process. No decision required.

N0	Name of Group	Brief Description	Amount Requested £
1	Meadowvale CA	The group applied for emergency funding to cover utility bill from British Gas, which they have incurred. The purpose of the Wellbeing Budget is not to support revenue costs.	Not recommended
2	Kensington Rd Residents Association	Kensington Rd residents applied for 3 hanging baskets to be installed on 3 street lamp post columns. This is to support the group’s efforts for the ‘Bristol in Bloom’ and the R.H.S ‘Its Your Neighbourhood’ competitions.	£540
3	Friends of Troopers Hill	The Friends of Troopers Hill applied and got £300 to arrange a temporary ply board installed by BCC to be painted with an attractive design, approved by the landowners, Bristol City Council.	Group turned down offer
Total amount committed via this process			£540

Part 4: Note the Wellbeing Subgroup Summary Appraisal Sheets.

3. The NP spent £86,832.64 of the Wellbeing Budget to support local initiatives since 2009. Appendix 1 shows the names/projects of 30 local community/voluntary organisation benefited from the Wellbeing Budget during this period.
4. The St George Wellbeing subgroup played a pivotal role in helping to assess the vast majority of these applications.
5. The Wellbeing Subgroup met on Tuesday 21st May 2013. The group assessed four new applications. Appraisal sheets for these applications are shown in appendices 2 to 6.

Part 5: Fast-track process review

6. The Wellbeing sub-group were asked at the last St George Neighbourhood Partnership meeting to reconsider the fast track proposal they presented to the Neighbourhood Partnership.
7. A recommendation was circulated to all Partnership members via email. A copy of the final subgroup recommendation is shown in appendix 7. The Neighbourhood Partnership is asked to approve the subgroup's revised recommendation.
8. Appendix 8 shows a list of grants agreed via the fast track process since last year.

Part 6: The NPC is asked to approve Wellbeing applications.

9. Between the periods of March and June 2013 the St George NP received applications in the table shown below. When considering these applications, councillors are advised to refer to the Wellbeing Subgroup Appraisal Assessment.

N0	Name of Group	Brief Description	Amount Requested £	Recommended
1	32nd Bristol (Whitehall) Scout Group	Outdoor adventure is a key element of what the group do. Some of the tents the group use is in need of replacement. The group would like to use the money to purchase five x 3 berth tents and one x 5 berth tent.	£1,064	Yes
2	Crofts End Church	The purpose of the Crofts End Community Internet Project is to upgrade the groups existing computer suite and extend its use in line with the 'George's Coffee House' opening hours. The intention is to make it more widely available to those who are unemployed to access online services.	£950	Yes
3	WASP	WASP organises activities for disabled and disadvantage residents living in the WASP estate area. The money will be used to pay for organising social events like day trips and coffee mornings.	£520	Yes
4	Meadowvale CA	The MCA is looking to organise three social events, namely Summer Fair, Children's Disco and Christmas Fair. The purpose is to fundraise and promote the Community Centre, so local residents can utilise it.	£700	Yes

10. If the Neighbourhood Committee approves the Wellbeing subgroup's recommendation, total payment of £3,234, the Neighbourhood Partnership will have £13,237.59 remaining in the Wellbeing Budget for the remaining of the 2013/14 financial year.

Legal Information

When councillors decide how the wellbeing fund is spent they should have due regard to the public sector equality duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to

force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to :

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Groups who have benefited from SGNP Wellbeing Grants since 2009

No.	Group	Total amount granted	Total Number of applications	Number of fast track applications
1	Kingswood Foundation	£15,735.25	3	0
2	Meadow Vale Community Centre	£6,633.00	4	1
3	Harry Crook Foundation	£5,210.00	2	0
4	Phoenix52	£5,050.00	2	0
5	Community Buildings team	£5,000.00	1	0
6	Church Rd Action Group	£4,710.00	3	0
7	Redfest	£4,260.00	3	1
8	Butler House Residents Association	£3,725.25	4	1
9	St Aidans Church	£3,503.00	6	3
10	St George Community Association	£3,350.00	2	0
11	St George Pre-School	£3,330.91	1	0
12	Bristol Charities	£2,861.00	1	0
13	32nd Bristol Scouts	£2,856.05	1	0
14	Kensington Rd Residents Association	£3,286.00	4	3
15	Friends of Troopers Hill	£2,220.00	3	1
16	Body English	£1,900.00	2	0
17	Speedwell Childrens' Centre	£1,500.00	1	0
18	WASP	£1,500.00	3	0
19	Speedwell Pride Project	£1,420.25	1	0
20	Grounds 4 Change	£1,400.00	1	0
21	Crofts End Church	£1,000.00	2	0
22	Mavis Club	£1,000.00	1	1
23	Bristol Youth Links	£937.00	1	1
24	Bristol and Anchor Almshouse Charity with Linkage	£928.50	1	0
25	Friends of St George Park	£858.00	1	1
26	Meadow Vale Park Action Group	£800.00	2	0
27	Bristol Parks	£750.00	1	0
28	Bristol Sikh Sangat FC	£500.00	1	1
29	Hillside Court (Housing 21)	£420.00	1	0
30	Linkage	£188.43	1	1

Wellbeing Fund Appraisal Top Sheet



**St George
Neighbourhood
Partnership**

Grow Our Community

1. Name of Project/Application: Crofts End Community Internet Project (Crofts End Church)

2. Names of Wellbeing sub-group members appraising this application

Susan Acton-Campbell, Jo Curtis, Tina Hooper, Rob Acton-Campbell, Len Hynam

2. Is the organisation eligible? Yes

3. Can the project be delivered within the timescale and budget? Yes

4. Panel Rating

For each question the appraisal panel has rated the application as None, Low, Medium or High.

No.	Question	Rating
a.	Is there a need for the project?	Med
b.	Impact on our Neighbourhood priorities/action plan	
b(i)	Providing or improving community facilities, activities and services	High
b(ii)	Stopping dog fouling, litter and flytipping	None
b(iii)	Improving the environment and its appearance: Parks, green spaces and the neighbourhood including shopping areas	None
b(iv)	Addressing traffic & transport issues	Low
b(v)	Promoting community cohesion and engagement	Low
c.	Is it fully inclusive to all residents?	Med
d.	Is the project targeting the “hard to reach” community we are trying to engage with in our Neighbourhood Partnership?	Med
e.	Does the project represent good value for money?	High

5. Recommended Grant: £750

We recommend that £750 be granted rather than the full amount requested of £950 because £200 had been requested to cover the expected increased fuel bills due to the increase use of the computers and heating of the room where the computers are located. Wellbeing funding is not intended for running costs.

6. Special Conditions:

We recommend that for the second phase of this project that the application is made to Greater Fishponds Neighbourhood Partnership Wellbeing Fund to reflect the fact that Crofts End Church is used by residents of both partnerships.

Wellbeing Fund Appraisal Top Sheet



**St George
Neighbourhood
Partnership**

Grow Our Community

1. Name of Project/Application: Summer Fair, Children's Disco, Christmas Fair (Meadow Vale Community Association)

2. Names of Wellbeing sub-group members appraising this application

Susan Acton-Campbell, Jo Curtis, Tina Hooper, Rob Acton-Campbell, Len Hynam

2. Is the organisation eligible? Yes

3. Can the project be delivered within the timescale and budget? Yes

4. Panel Rating

For each question the appraisal panel has rated the application as None, Low, Medium or High.

No.	Question	Rating
a.	Is there a need for the project?	High
b.	Impact on our Neighbourhood priorities/action plan	
b(i)	Providing or improving community facilities, activities and services	High
b(ii)	Stopping dog fouling, litter and flytipping	None
b(iii)	Improving the environment and its appearance: Parks, green spaces and the neighbourhood including shopping areas	None
b(iv)	Addressing traffic & transport issues	None
b(v)	Promoting community cohesion and engagement	High
c.	Is it fully inclusive to all residents?	High
d.	Is the project targeting the "hard to reach" community we are trying to engage with in our Neighbourhood Partnership?	High
e.	Does the project represent good value for money?	High

5. Recommended Grant: £700

6. Special Conditions:

We believe £700 is good value for money for 3 events but we recommend that before approval is given the section of the application dealing with the breakdown of funding is revised to exclude room hire and to take into account the photocopying services offered by Bristol City Council. Additional reasonable items of expenditure can be substituted for those removed to make the events even more attractive.

Wellbeing Fund Appraisal Top Sheet



**St George
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Grow Our Community

1. Name of Project/Application: Summer Fair, Children's Disco, Christmas Fair (Meadow Vale Community Association)

2. Names of Wellbeing sub-group members appraising this application

Susan Acton-Campbell, Jo Curtis, Tina Hooper, Len Hynam

2. Is the organisation eligible? Yes

3. Can the project be delivered within the timescale and budget? Yes

4. Panel Rating

For each question the appraisal panel has rated the application as None, Low, Medium or High.

No.	Question	Rating
a.	Is there a need for the project?	High
b.	Impact on our Neighbourhood priorities/action plan	
b(i)	Providing or improving community facilities, activities and services	High
b(ii)	Stopping dog fouling, litter and flytipping	None
b(iii)	Improving the environment and its appearance: Parks, green spaces and the neighbourhood including shopping areas	None
b(iv)	Addressing traffic & transport issues	None
b(v)	Promoting community cohesion and engagement	High
c.	Is it fully inclusive to all residents?	Med
d.	Is the project targeting the "hard to reach" community we are trying to engage with in our Neighbourhood Partnership?	Med
e.	Does the project represent good value for money?	High

5. Recommended Grant: £1064

6. Special Conditions:

As part of the monitoring report please could a link be supplied to photos of the tents in use. Please could a breakdown in terms of percentage be supplied of 1st Whitehall Scouts across Neighbourhood Partnerships so any future grant application can be made to the appropriate Partnership.

Wellbeing Fund Appraisal Top Sheet



**St George
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Grow Our Community

1. Name of Project/Application: Summer Fair, Children's Disco, Christmas Fair (Meadow Vale Community Association)

2. Names of Wellbeing sub-group members appraising this application

Susan Acton-Campbell, Jo Curtis, Tina Hooper, Len Hynam

2. Is the organisation eligible? Yes

3. Can the project be delivered within the timescale and budget? Yes

4. Panel Rating

For each question the appraisal panel has rated the application as None, Low, Medium or High.

No.	Question	Rating
a.	Is there a need for the project?	High
b.	Impact on our Neighbourhood priorities/action plan	
b(i)	Providing or improving community facilities, activities and services	High
b(ii)	Stopping dog fouling, litter and flytipping	None
b(iii)	Improving the environment and its appearance: Parks, green spaces and the neighbourhood including shopping areas	None
b(iv)	Addressing traffic & transport issues	Low
b(v)	Promoting community cohesion and engagement	High
c.	Is it fully inclusive to all residents?	No
d.	Is the project targeting the "hard to reach" community we are trying to engage with in our Neighbourhood Partnership?	Med
e.	Does the project represent good value for money?	Med

5. Recommended Grant: £520

6. Special Conditions:

The application requests funding from April 2013 - April 2014. The applicant had assumed the funding worked by tax year. She has been informed that retrospective funding will not be given and will, if funding is grant, be allocating it to expenditure for the 12 months immediately following the SGNP meeting where the decision is made.

When completing the monitoring reports please can copies of relevant newsletters be supplied detailing the trips and coffee mornings supported by the expenditure.

Proposals from the SGNP Wellbeing Sub-Group for a fast track process 3rd June 2013

At the SGNP (St George Neighbourhood Partnership) meeting of 11th December 2012 members voted to retain a fast track process for the allocation of Wellbeing funds. They asked the Wellbeing sub-group to review the current process and make recommendations for a future process. This was done and circulated to the St George Neighbourhood Partnership (SGNP) in February 2013. At the SGNP meeting of 16th April, 2013 councillors rejected the proposal and requested a revised process. This document describes the current process and a revised process recommended by the St George Neighbourhood Partnership Wellbeing sub-group.

The current process

The original aim of the fast track process was so “community led organisations can access this money quickly when they need it most”.

The original process for fast track applications agreed and documented in the notes and minutes of the meetings of June 2010 and September 2010 were:

- *Details of applications to be circulated to all Neighbourhood Partnership members, not just the Councillors*
- *a summary of the members of the Neighbourhood Partnership's comments to be circulated to members by the Neighbourhood Co-ordinator*

Councillors are only legally empowered to authorise spending at a public meeting. To allow grants to be made, the St George councillors met the legal requirements by delegating the authority to approve grants, totalling a maximum of "*£2,000 between meetings*", to a council officer, the Area Co-ordinator. The St George Neighbourhood Partnership members, including councillors asked the Area Co-ordinator to approve the grants "*once agreement is received from at least 2 Councillors*"

Recommendations for a process to take effect from 25/6/2013:

Granting a wellbeing application via a fast track process is only to be considered in **truly exceptional circumstances**.

Fast track applications are only to be processed in a real case of need. Fast track applications should not be processed simply because the applicant has missed the deadline for applying for funding. Examples of “need” given by the Wellbeing sub-group include:

- a group having unexpectedly lost funding that they had previously been promised, where they are committed to delivering a project by a certain date
- the premises that a group use suddenly being unusable due to a fire or criminal damage
- a new group starting up where impetus could be lost and the group fail if they do not rapidly carry out an initial, successful project.

The Wellbeing sub-group propose the following process, assuming that the Area Co-ordinator will continue to receive delegated authority from the St George councillors:

1. The Area Co-ordinator notifies SGNP members and Wellbeing sub-group members of receipt of any fast track applications by email and asks for feedback. Bank account details and personal contact information will be removed from the applications prior to forwarding.
2. SGNP members and Wellbeing sub-group members email any comments on the application by the deadline set by the Area Co-ordinator.
3. The Area Co-ordinator will email all SGNP members and the Wellbeing sub-group with his/her decision.
4. The Area Co-ordinator will email an anonymised summary of all feedback comments to the SGNP members and Wellbeing sub-group members.
5. The SGNP web team will publish the grant decision with 28 days on the websites www.stgeorgenp.org.uk, www.facebook.com/stgeorgenp and www.twitter.com/stgeorgenp thus satisfying Legal Services, who have been consulted on this approach. The decision will also be recorded in the minutes of the following Neighbourhood Partnership meeting.

Fast Track Payments agreed from the Wellbeing Fund by St George Councillors for 2012/13

Date of SGNP meeting	Organisation	Item	Amount (£)
June 2012	Kensington Rd Residents Association	Hanging Baskets for Jubilee celebration	648
September 2012	Council Youth Services team	Youth support work	937
September 2012	Friends of St George Park	Travel costs for specialists to treat and rescue wildfowl injured in St	858
December 2012	Mavis Club	Transport costs for 15 elderly people to attend activities in Kingswood for 9 weeks	1000
December 2012	Meadow Vale Community Association	Community Halloween Party	200
December 2012	Butler House Residents Association	50th Anniversary of Butler House celebration.	999
March 2013	St Aidan's Church	Publicity etc for St Aidan's Community Fair	405
Total for 2012/13			5,047.00

Fast Track Payments agreed from the Wellbeing Fund by St George Councillors for 2013/14

June 2013	Kensington Rd Residents Association	Hanging Baskets	648
Total for 2013/14			648.00